

4/25/17

## Pocahontas County Artisan Co-op Provisional Member Checklist

\_\_\_\_\_ I understand my commitment as outlined in the Membership Information.

\_\_\_\_\_ I have obtained a WV Business License/Registration and understand that all sales tax on items sold through the Co-op will be submitted to the WV State Tax Department by the Sales Treasurer.

\_\_\_\_\_ I agree not to copy, in any way, any item being sold by fellow Members. I further understand that to do so may be grounds for termination of my membership.

\_\_\_\_\_ I agree to pay annual dues in the amount of \$120 for display of my work at 4<sup>th</sup> Avenue Gallery at the Depot. If I wish to display at the Shops at Leatherbark Ford at Cass Scenic Railroad State Park, I will pay an additional \$60 annually. I understand that the Membership Treasurer may hold my sales check(s) until my dues obligation is met. I further understand that failure to pay dues in a timely manner may result in termination of my membership.

\_\_\_\_\_ I agree to work with the Gallery Manager in displaying and maintaining inventory. I further agree to refrain from moving or rearranging my or any other member's work without the Gallery Manager's approval.

\_\_\_\_\_ I understand that if I encounter any problems that I am unable to resolve on my own, I will contact the Member-At-Large who will help find a resolution.

**Member(s) Signature(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_